

# **Hespeler P.S. School Council Meeting**

## **MINUTES**

**Monday, January 20, 2025**

7:00 pm

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Present: Julia Passmore, Sharon McKeown, Chris Sciascetti, Crystal Bechtel, Michelle Bush Broga, Cheryl Tawse, Rose Kowalczyk, Stacey Lawrence, Alicia Young, Kyly Miller, Kristin Lovell, Darcie Black, Tammy Moreira, Rebecca Mills, Sabina Voisin, Stephanie Dewhirst, Tara Delaney, Fatima De Lange, Jessica Kellerman, Marissa Glen, Jill Bolender, Jesse Sabbagh,

Regrets: Rachel and Greg Bain, Claire Black, Tyler Wilkinson, Melissa Legros-Cronkwright

Absent: None

Chair: Sharon M

Secretary: Chris S

### **1. Welcome/Introductions**

### **2. Approval of Minutes from November 18, 2024 (no meeting in December 2024)**

- Approved as read - Stephanie motioned to approve, Jill seconded, approved unanimously.

### **3. Treasurer's Report**

#### **December 2024**

- Opening balance of 91,645.10
- Revenue:
  - \$15,905.10 Chocolate Bar Revenue Deposits
  - \$499.00 Movie Night Snack Revenue
- Expenses:
  - 4,638.06 Additional HPS pop up tents
  - 3,098.00 October 2024 Pizza Expenses
  - 507.14 Term 1 School Day Pizza Fees
  - 12,657.62 Chocolate Invoice
  - 600.00 Chocolate Prizes
- Pending revenue:
  - 6,874.35 Vendor Sale Revenue
  - 5,425.79 Danceathon (WEFI account balance),
  - 1,000.00 Float on Hand
- Pending expenses:
  - 2900.00 Phys Ed track/field paint,
  - 10,636.00 pizza term 1 expense,
  - 1000.00 gardening
  - 750.00 school social event
  - 800.00 parent night
  - 225.00 Kindy Winter Concert
- Available balance 82, 967.27

## January 2025

- Opening balance of 86,005.13
- Revenue:
  - 20,405.00 Term 2 Pizza Revenue
  - 6,887.35 Craft and Vendor Sale Deposit
- Expenses:
  - 6,223.50 November 2024 Pizza Expenses
  - 4,668.00 December 2024 Pizza Expenses
  - 470.84 November School Day Fees
  - 321.00 Craft and Vendor Sale
  - 24.87 Craft and Vendor Ice
  - 439.29 Little Ray's Family Night
  - 134.58 Winter Concert Expenses
  - 225.00 Kindy Winter Concert 3 classes at \$75
- Pending revenue:
  - 1,000.00 Float on Hand (for events)
  - 5425.79 Danceathon (WEFI account balance),
- Pending expenses:
  - 2900.00 Phys Ed track/field paint (motion passed September 2024)
  - 14,283.50 Pizza term 2 Expenses
  - 612.12 Pizza Term 2 School Day Fee
  - 1000.00 gardening (motion passed October 2024 meeting)
  - 176.13 School Social Events (remaining balance from approved 750 amount)
  - 800.00 Parent WorkShop (Approved October 2024 for Gaming Workshop)
- Available balance is 87,434.44

## 4. Principal/Vice-Principal Update

### Principal Update:

- **Staff Updates:**
  - VP - this week is Glenn Kitamura (retired P)
  - Next week - unknown
  - Brock Mason returned to teach 7-2 Core and Primary PT
  - Phoebe Clemens in for Laura Walter
  - New night custodian - Heather McLean
  - ERRT - Mandy Paulitzky with us for 10 weeks
  - Term 1 Report Cards
  - Go home February 10th
- **Inclement Weather:**
  - Between -20 and -27 consider indoor breaks
  - Today was -24 - kept them in
- **Kindergarten Registration**
  - <https://www.wrdsb.ca/kindergarten/>
- **French Immersion** - grade 2 registration (before Jan.31)
  - General information about French programs: [www.wrdsb.ca/french/french-programs](http://www.wrdsb.ca/french/french-programs)
  - How to apply for Grade 2 French immersion: [www.wrdsb.ca/french/application/](http://www.wrdsb.ca/french/application/)
  - Schools that have French immersion: [www.wrdsb.ca/french/schools](http://www.wrdsb.ca/french/schools)
  - Frequently Asked Questions (FAQ's): [www.wrdsb.ca/french/faq](http://www.wrdsb.ca/french/faq)

- Video highlighting French language pathways:  
[www.youtube.com/watch?v=cM3XuxIsBC8](http://www.youtube.com/watch?v=cM3XuxIsBC8)
- Slide Deck explaining the application process:  
[www.youtube.com/watch?v=tS8jt2jG4Ts](http://www.youtube.com/watch?v=tS8jt2jG4Ts)
- **Immunization - Public Health**
  - Reminder letters sent home in December
  - Immunizations must be up to date before April 2
  - [www.regionofwaterloo.ca/vaccines](http://www.regionofwaterloo.ca/vaccines)
- **Hespeler Happenings:**
  - Skills Canada presentations to grade 7&8
  - Basketball teams have first games this week
  - Hespeler Spelling Bee is starting
  - Midyear Acadience and Dibels screening happening(used to inform Reading instruction)
  - Last few skating trips happening soon
  - Nutrition for Learning fundraiser starting
  - Intramurals continue
  - Celebration Wear for grade 8s available until Jan 23
  - Skiing and Tubing trips are coming in February

#### **Upcoming Dates:**

- January 20 & 21 - Skills Canada Presentations (grade 7&8)
- January 21 - first basketball games of the season - Go Cougars!
- January 24 - Lollipop sales (\$2 - Blue Jay Fundraiser)
- January 31 - Sports Day (dress as favourite sport or wear a jersey)
- February 10 - Term 1 Report Cards go home
- February 13 - Black Brilliance Conference at JHSS
- February 17 - Family Day
- February 18 - Grade 5-8 - Skiing and Tubing trips
- February 25 - Grade 1-4 - Tubing trip
- February 24 - Grade 8 Course Selection Day
- February 28 - Black Brilliance Assembly at HPS
- March 4 - Graduation Photos
- March 10 - 14 - March Break

## **5. New Business**

- a) Fun Fair (Jillian)
  - i) Friday June 6th, 2025 - date picked, please mark your calendars
  - ii) Rock walls are no longer permitted to be used, inflatables you can enter are also banned.
  - iii) Subcommittee Volunteers: Jesse, Sabina, Michelle, Stacey, Kristen, Darcie, Tammy, Marissa, Jessica, Tara. Cheryl to help with the kiddie prize table
  - iv) Volunteers for pick-up of donations were organized. - Kristen created a list
- b) Bingo (Kristin)
  - i) First bingo is tomorrow
  - ii) Need to buy Polo's - buy shirts with the logo - 475 + freight, approval for \$525 to buy shirts. Kristin to go back to volunteers to verify their interest level. Sharon to look at the company the school uses. Action: Sharon
- c) School Sign (Sharon)
  - i) Move down to council funds to discuss

## 6. Other Business

- a) Vendor Sale (Crystal)
  - i) Feedback- Thank you to Crystal and everyone who assisted with the day. Crystal received positive feedback from the vendors, one vendor did not show. Competition was another sale having their event on the same day. Junior event was success. Possible bring back mail flyers.
  - ii) The back door vendor needs to have a quick set up, or have it blank - no one there
  - iii) Pizza was delayed
  - iv) Revenue: Front Door 822.95, vendor tables and pizza 4455.00, chocolate bars \$45, Concession 87, bake sale 1437.40
  - v) Date for Next Year - November 30, 2025
  - vi) Future Leadership - Stacey will be taking over next year as Crystal's last year is next year with the school.
- b) School Socials (Melissa & Rebecca)
  - i) Winter Concert
    - (a) too many cookies, not enough juice
    - (b) Rebecca to send the update for the minutes.
    - (c) purchased 300 cookies - 96 left over
    - (d) Purchased 15 cans of juice - none left over and ran out too early. Purchase 20 cans next year
  - ii) Ray's Reptiles: Wed Feb 19th
    - (a) Update - start at 6:30pm for families, going to arrive 15 minutes early. Will ask them to use the stage. They asked for a microphone. Opportunity to interact with the animals. Rebecca to work on the flyer. Going to have: a large snake, turtle, giant spider and more.
- c) Parent Workshop (Chris)
  - i) White Hatter Feedback
    - (a) Chris asked for numbers from white hatter, will provide by email. Did not enjoy as good as last year's event. Used the wrong school, very pro gaming.
  - ii) Student Assembly
    - (a) discussion around assembly for the youth. Table idea to council funds.
- d) Danceathon: Wed April 2nd (Sharon)
  - i) DJ confirmed - Serkan is going to be the DJ
  - ii) Need volunteers for the day, during the day - 4 or 5 people.
  - iii) will need volunteers to support the prize delivery to the highest earners
  - iv) Date of the event has been booked with the teachers - no events will be scheduled that day
- e) Council Funds (Sharon)
  - i) Ongoing discussion for over a year regarding funds in the account. Long discussions around shade outside. Discussed the pros and cons with needing shade. New administration had an additional meeting regarding shade. Met Regional Facilities Supervisor - there has been a change in procedure; now if we wanted to install a large structure - we would need to write a detailed report/proposal - the proposal goes to the elementary accommodation committee. The supervisor indicated this would be a procedure - would not guarantee it would go through. If we were successful, there would be no Approved vendors - it would go to a tender

- process. They decide which one to pick, not us. Long-term maintenance and quality - board will not allow staff to maintain it. It would be the council who would have to maintain it. Julia and Sharon are recommended not to move forward and pivot to a different option for Shade. Proposal would be to put in a different option.
- ii) Feedback from the group regarding shade. Agreement not to have something we cannot maintain
  - iii) Proposal for another option: proving 2 to 20-30 foot trees, large shade. Ballpark quote: 5-10 thousand per tree, 25 thousand for trees - wanting to provide trees. Setting aside 10 thousand for wish list items in anticipation of proposals for teachers. two thousand dollar request from the grade 7 and 8s to go to the bluejay game (to subsidize it). Kindie Pen is still unfinished. - proposal includes to enhance the kindergarten area. Questions around tree maintenance. Would like to have a clear plan by February 10 to spend the proposed plan. Would like a detailed plan on what would happen with the Kindie pen.
    - 1) Tara motioned to approved 2,000.00 to subsidized the bus for the grade 7 and 8s, Crystal 2nd - all in favour
    - 2) Table: assembly costs for white hatter, shade whether to move forward or not for the Shade structure.

Next Meeting: Feb. 10 (Avoiding Family Day)

### **MEETING ADJOURNED 8:54PM**

Jesse motioned to end the meeting, Sabina seconded, all in favor.

**Meeting Dates:** Feb. 10 (avoiding Family Day), Mar. 24 (avoiding St. Patrick's Day),  
Apr. 14 (avoiding Easter Monday), May 12 (avoiding Victoria Day), June 23